

ADA PUBLIC LIBRARY BOARD OF TRUSTEES
September 18, 2023 – 9:05 A.M.

The Ada Public Library Board of Trustees met in regular session on Monday, September 18, 2023 at 9:05 a.m.

Roll Call: Bethany Spieth, present; Ann Donnelly Hamilton, present; Jenny Gargac, absent; Brandon Fauber present; Robert Alexander, present.; Melanie Weaver, present; Aaron Morford, present.

The minutes of the August 28, 2023 Regular Meeting was approved by the Board with corrections.

The minutes of the August 30, 2023 Special Meeting was approved by the Board with corrections.

FISCAL OFFICER REPORTS:

After discussion, Bethany Spieth moved and Melanie Weaver seconded to accept the August fiscal officer's reports which included a Receipts report, Payment Report, Income Statement, and Bank Reconciliation (see attachment A). Roll call: All yea. Motion carried.

Additionally, the Board questioned the inactivity fee from Middlefield Bank. The Director explained that it was for the safety deposit box, but was not sure the reason for it. The Board commented that we should be looking into why it was charged and how to avoid it.

CORRESPONDENCE:

None.

DIRECTOR'S REPORT: (see attachment B)

Additionally, the Board asked that reports be sent out earlier to allow for more time to review the reports. And the Director commented that the sixth-grade class from Ada Public School visited the library.

NEW BUSINESS.

The Board held a round table discussion related to the desired skills and personality trait for the new Youth Services Coordinator. Some of the traits discussed included enthusiasm, creativity, reliability, community oriented, self-starter, and leadership.

The Board also discussed changing the position title, changing the degree listing and requirements for the position and deleting the MLS degree requirement. They also discussed the pay range requirements and check into what other libraries are paying for the same position.

The Director will update the Youth Service Coordinator job advertisement to include the items listed above and post the position.

BOARD COMMENT. None.

PUBLIC COMMENT. None.

At 10:14 a.m., Bethany Spieth, declared the meeting adjourned.



President



Secretary