

**ADA PUBLIC LIBRARY BOARD OF TRUSTEES
October 19, 2020 – 9:00 A.M.**

The Ada Public Library Board of Trustees met in regular session on Monday, October 19, 2020 at 9:05 a.m. via Google Meetings.

Roll Call: Erin Chrissobolis, present; Connie Fleming present; Steve Johnson, present; Jamie Wills, present; Noah Ristau, present; Bethany Spieth, present; Ann Donnelly Hamilton, present.

The minutes of the September 21, 2020 Regular Monthly Meeting were approved by the Board with corrections.

FISCAL OFFICER REPORTS:

- A. The Fiscal Officer presented the Financial Report which includes a Receipts report, Payment Report, Income Statement, and Bank Reconciliation (see attachment A).
- B. The Fiscal Offer also reported the following:
 - PLF revenue for October was \$17,005.56.

After discussion, Connie Fleming moved, seconded by Bethany Spieth to accept the fiscal officer's reports. Roll call: All yea. Motion carried.

CORRESPONDENCE: None.

DIRECTOR'S REPORT from Rhett Grant (see attachment B).

- The Board and Director discussed that there were unspent donations from 2020 summer reading program that can be applied to next years program.
- They also discussed that the 2020 silent auction raised approximately \$1,000.
- The Board held a discussion concerning the potential used of \$25,000.00 received from the CARES Act - Coronavirus Relief Fund. Some ideas included: laptops, speakers, microphone, masks, cleaning supplies, etc. Board members inquired if the funds can be used for children's visits.

COMMITTEE REPORTS:

Steve Johnson – Chairperson—Building & Grounds. The Director reported that no additional problems have been encountered with the roof repair.

Connie Fleming – Chairperson—Audit/Finance/Investment. Connie commented that the annual audit is complete.

Jamie Wills – Chairperson – Publicity-Library Relations/Services (includes Employee Recognition). **Jamie commented that she can help if we get an items for the kids.**

Rhett Grant & Nancy Stauffer – Chairpersons – Records Commission. **Nothing to report.**

Noah Ristau– Chairperson - Personnel Committee (includes legislation). **Rhett and Noah will get together and schedule the reviews.**

NEW BUSINESS:

GUIDING OHIO ONLINE GRANT FY 2021. Motion was made by Bethany Spieth and seconded by Erin Chrissobolis to approve the FY 2021 Guiding Ohio Online Grant award. The Board discussed that the total grant is \$31,360.00 with \$23,520.00 coming from LSTA grant funds and the balance of \$7,840.00 to be paid equally by five Hardin County libraries: Ada Public Library, Mary Lou Hardin County District Library, Forest Jackson Library, Ridgemont Public Library, and Hardin Northern Public Library. Roll call: All yea. Motion Carried.

APPROPRIATION MODIFICATION. Motion was made by Erin Chrissobolis and seconded by Ann Hamilton to approve the following appropriations modifications increases:

Coronavirus Relief Fund	
Capital Outlay	\$15,000.00
Supplies	\$10,000.00

Guiding Ohio Online Grant Fund	
Purchased Service	\$8,445.00

Roll call: All yea. Motion Carried.

RESOLUTION ACCEPTING AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION. Motion was made by Connie Fleming and seconded by Noah Ristau approve the 2021 amounts and rates as determined by the Hardin County Budget Commission. Roll call: All yea. Motion Carried.

The Board discussed a new the staff evaluation form. The staff will be given the option to fill out the form on their own or with the Director. The deadline was set for October 31st.

Connie thanked everyone for the beautiful plant and chimes, which she received in memory of her husband.

At 9:51 a.m., Bethany Spieth, declared the meeting adjourned.

Bethany Spieth
President

Jamie Rutledge
Secretary