

ADA PUBLIC LIBRARY BOARD OF TRUSTEES April 16, 2020 – 9:00 A.M.

The Ada Public Library Board of Trustees met in regular session on Monday, April 20, 2020 at 9:00 a.m. via Google Meetings.

Roll Call: Erin Chrissobolis, present; Connie Fleming present; Steve Johnson, present; Jamie Wills, present; Noah Ristau, present; Bethany Spieth, present; Ann Donnelly Hamilton, present.

The minutes of the March 16, 2020 Regular Monthly Meeting were approved by the Board as previously distributed.

FISCAL OFFICER REPORTS:

- A. The Fiscal Officer presented the Financial Report which includes a Receipts report, Payment Report, Income Statement, and Bank Reconciliation (see attachment A). Additionally, the Fiscal Officer reported the PLF revenue for March as \$11,986.55 from Hardin County and \$477.48 from Hancock County.

After discussion, Noah Ristau moved, seconded by Connie Fleming to accept the fiscal officer's reports. Roll call: All yea. Motion carried.

CORRESPONDENCE: None.

DIRECTOR'S REPORT from Rhett Grant (see attachment B). Additionally the Director reported:

- All face to face summer reading programming have been cancelled and replaced with online programming through ZooBean.
- Summer craft program supplies will be bagged and picked up by kids and parents.
- Several staff have been making calls to patrons in nursing homes.
- Natalie Walton is doing online book talks.
- They are making plans to start curbside service and allow patrons to schedule appointments to limit the number of people in the library.
- The Governor, Hardin County Health Department, and the Board will decide when to reopen the Library.
- The Director is looking into homebound delivery service.

YOUTH SERVICES COORDINATOR'S REPORT from Walton. (no report was presented).

COMMITTEE REPORTS:

Steve Johnson – Chairperson—Building & Grounds. **Nothing to report.**

Connie Fleming – Chairperson—Audit/Finance/Investment. **Nothing to report.**

Jamie Wills – Chairperson – Publicity-Library Relations/Services (includes Employee Recognition). **Nothing to report.**

Rhett Grant & Nancy Stauffer – Chairpersons – Records Commission. **Nothing to report.**

Noah Ristau– Chairperson - Personnel Committee (includes legislation). **Nothing to report.**

EXECUTIVE SESSION. Motion was made by Noah Ristau and seconded by Connie Fleming to adjourn into executive session at 9:48 a.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official or to consider the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the employee, official, licensee, or regulated individual requests a public hearing. All voted yes on the roll call vote.

EXECUTIVE SESSION. Motion was made by Noah Ristau and seconded by Bethany Spieth to come out of executive session at 9:55. All voted yes on the roll call vote.

At 9:57 a.m., Bethany Spieth, declared the meeting adjourned.



President



Secretary